



**North East  
Learning Trust**

**Teacher of English (Maternity Cover)**  
**Teesdale School & Sixth Form**  
Applicant information pack

# Teacher of English (Maternity Cover)

## Required from January 2022

### MPR / UPR

The North East Learning Trust is seeking to appoint a motivated and ambitious Teacher of English to cover a maternity leave. This is an exciting opportunity to join the English department. The post will be based in Teesdale School and Sixth Form, rated as 'Outstanding' by Ofsted in June 2019. We would like our Teacher of English to share their genuine love of teaching and learning and their passion for the subject. This is an exciting opportunity for the right candidate to join a close and talented team who together ensure students receive excellence every day.

We have 700 children across Key Stages 3 and 4 and Post-16. Our small size means that you can really get to know your students; know who they are; their aspirations, ideas, talents and dreams, bringing out the best in them, helping to champion their ambitions and give them a great start in life.

Nestled in Barnard Castle in the spectacular Teesdale countryside and imprinted with the historic values of the Dales and our close-knit community, Teesdale School is a place where traditional values of kindness, respect and hard work take precedence. Within 30 minutes of both Darlington and Durham and just over an hour from York and Newcastle, our idyllic yet convenient location affords our staff an enviable quality of life.

### The successful candidate will:

- have a very high level of understanding of English Language and Literature with a passion to pass this on to others
- be a creative, imaginative, innovative and experimental classroom practitioner
- be committed to further professional development
- be emotionally intelligent with a growth mindset
- have potential to lead, inspire and develop colleagues and students
- have high expectations of himself/ herself and others.

**Deadline:** 9am, Tuesday 16 November 2021

**Interviews:** Monday 22 November 2021

### How to apply:

Application packs can be downloaded from the website.

Letters of application should be no more than two sides of A4 and should be returned with application forms to [tracy.tuck@teesdaleschool.co.uk](mailto:tracy.tuck@teesdaleschool.co.uk) or by post to Tracy Tuck, PA to the Leadership Team, Teesdale School, Prospect Place, Barnard Castle, Co Durham DL12 8HH.



# Job description

## Post title:

Teacher of English (Maternity Cover)

## Responsible to:

Head of English / Second in English

## Job purpose:

- To teach English to students across the age and ability range within Teesdale School
- To be a committed and enthusiastic member of the department
- To develop and foster positive working relationships with students, teaching staff, other professionals and parents/carers

## Duties and responsibilities:

### Operational/Strategic Planning

- To report regularly to English Leadership on the progress of individual students
- To participate in staff meetings as required.
- To plan, prepare, evaluate and modify personal teaching methods and materials in accordance with department and school policies.
- To control and manage the classroom effectively.
- To praise and manage student behaviour as appropriate.
- To plan to meet the varied and special educational needs of students.
- To set homework in accordance with the school and department policy and to ensure that students complete school planners.

### Enhancing own knowledge, skills and understanding

- To continuously develop your range of teaching and learning strategies for supporting the development and progression of individual students.
- To keep up-to-date with developments and initiatives in the subject area.

### Professional development and raising awareness

- To be an active member of the school's English Department.
- To work with relevant staff to identify and address the needs of students.
- To plan differentiated material to support all students at Key Stages.
- To participate proactively in professional development initiatives.

### Curriculum and Extra-curricular Provision

- To contribute in developing/reviewing/revising schemes of work and engaging and challenging resources.
- To contribute to the creation, planning and organisation of extra-curricular activities to promote the subject and enhance students' learning.

### **Sharing information**

- To ensure the efficient exchange of information regarding students both within the school and with other institutions/external agencies, as necessary.

### **Support and monitoring**

- To mark and record students' work in line with departmental and school policies.
- To assess in line with departmental and school policies the ability of individual students; transfer that assessment to school records and to reports for parents; to communicate assessment details and data to tutors in preparation for parents' progress evenings.
- To prepare and conduct assessments of students' learning as and when required, and submit data regarding students' progress into the school management information system.
- To liaise with others involved in supporting students' learning.
- To develop and maintain links with subject and pastoral staff to support, monitor, assess and evaluate the progress of individuals.
- To support students' social and emotional needs.
- To foster good relationships and liaison with parents/carers

### **Management of Information**

- To ensure the maintenance of accurate and up-to-date information concerning students' learning and progress.

### **Communication**

- To ensure effective communication/consultation as appropriate with the parents/carers of students.

### **Additional Duties**

- To carry out duties as appropriate to the position of a classroom teacher within school.
- To carry out duties as appropriate to the position of a pastoral tutor.
- Employees will be expected to comply with any reasonable request from a line manager to undertake work of a similar level that is not specified in this job description.

The above list of duties is extensive but not exhaustive and may not identify each individual task which may reasonably be requested of the post holder. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

This job description is current at the time of post, but, in consultation with you, may be changed by the head of school to reflect or anticipate changes in the job commensurate with the grade and job title.

# Person specification

	Essential	Desirable
Education/training	<ul style="list-style-type: none"> <li>• Qualified Teacher Status</li> <li>• First degree or equivalent in a relevant subject</li> </ul>	<ul style="list-style-type: none"> <li>• Good honours degree in English or similar subject</li> </ul>
Experience	<ul style="list-style-type: none"> <li>• Experience of working with children within a learning environment (individuals/groups)</li> <li>• Evidence of recent professional development/training in the teaching and support of the subject</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working with young people aged between 11-18</li> </ul>
Aptitude and skills	<ul style="list-style-type: none"> <li>• Ability to teach KS3 and GCSE English</li> <li>• Ability to work flexibly as part of a team</li> <li>• Ability to maintain a good learning environment</li> <li>• Excellent communication skills</li> <li>• Excellent organisational skills</li> <li>• Willingness to take responsibility</li> <li>• Ability to use own initiative</li> <li>• Resilient, mature approach</li> <li>• An appreciation of the value of learning</li> <li>• A desire to encourage all young people to succeed</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to teach KS5 English</li> <li>• Ability to initiate activities to enhance provision within the subject area</li> </ul>
Personal qualities	<ul style="list-style-type: none"> <li>• Supportive manner</li> <li>• Enthusiasm</li> <li>• Sensitivity to students' needs /self-esteem</li> <li>• Willingness to further develop professional skills</li> <li>• Meaningful contribution to extra-curricular activity</li> </ul>	

## References:

Any relevant issues arising from references will be taken up at interview.

### **DBS and pre-occupational health:**

The North East Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any offer of employment will be subject to receipt of a satisfactory DBS Enhanced Disclosure.

An enhanced DBS check and pre-occupational health check are an essential part of the selection and recruitment process.

### **Equal opportunities:**

We are an equal opportunity employer. We want to develop a more diverse workforce and we positively welcome applicants from all sections of the community.

Applications with disabilities will be granted an interview if the essential job criteria are met.