



**Teesdale School  
& Sixth Form**

# PARENT GUIDE TO OFFICE 365

**Office 365 can be used by students to access a range of free apps to support their learning, such as:**

- Sharepoint
- Word
- Powerpoint
- Excel
- Teams
- OneDrive
- OneNote
- Outlook (to contact teachers)

## **How to get access**

Click on the 'Office 365' link at the top of the school website and login using your school login details:

Username: (insert your username)@teesdaleschool.co.uk

## **Download the app**

You can also download the **Office 365** apps from your smartphone store - they're completely **FREE!**



If you have any problems contact **office@teesdaleschool.co.uk**