



**Teesdale School
& Sixth Form**

**We're looking for an
Assistant
Headteacher
to join our team!**

Assistant Headteacher

Required September 2020

Salary : Leadership Scale

We are looking for an Assistant Headteacher.

The North East Learning Trust is seeking to appoint a motivated and ambitious professional. This is an exciting opportunity to join both our senior leadership team and our mathematics department.

The post will be based in Teesdale School and Sixth Form, rated as 'Outstanding' by Ofsted in June 2019. This is an exciting opportunity for the right candidate to join a close and talented senior team who together, ensure students receive excellence every day.

We have 628 children across Key Stages 3 and 4 and Post-16. Our small size means that you can really get to know your students; know who they are; their aspirations, ideas, talents and dreams, bringing out the best in them, helping to champion their ambitions and give them a great start in life.

Nestled in Barnard Castle in the spectacular Teesdale countryside and imprinted with the historic values of the Dales and our close-knit community, Teesdale School is a place where traditional values of kindness, respect and hard work take precedence. Within 30 minutes of both Darlington and Durham and just over an hour from York and Newcastle, our idyllic yet convenient location affords our staff an enviable quality of life.

The successful candidate will:

Take a leading role in curriculum design, write and implement the whole school timetable. They will also be part of a vibrant mathematics team where there is great love of teaching and a passion for the subject.

Deadline:

Shortlisting will take place Monday 30th March with interviews taking place using internet technology, during the same week.

How to apply:

Application packs can be downloaded from the website.

Letters of application should be no more than two sides of A4 and should be returned with application forms to Tracy.Tuck@Teesdaleschool.co.uk or by post to Mrs T Tuck.

Job description

Post title:

Assistant Headteacher

Responsible to:

Executive Headteacher and Head of School.

Job purpose:

To work alongside the Senior Leadership Team in order to develop and implement the curriculum. Design and implement the timetable.

To work with all staff to ensure that the trust motto; 'Every Child Experiences Excellence Every Day' is a reality, through leading and supporting the development of the wider curriculum.

Duties and responsibilities:

- Under the direction of the Executive Head teacher and Head of School to take the lead for the development and implementation of the curriculum. To ensure the curriculum allows students to experience 'excellence everyday'.
- To design and implement the timetable.
- To undertake the line management of staff (to be determined), including their performance management and annual appraisals.
- To work with the leadership team in the development and monitoring of the work of middle leaders and support with continuous professional development during the academic year.
- To support colleagues across the trust as appropriate.
- To be part of the Senior Leadership Team and contribute to the strategic development of the school.
- To undertake a timetabled teaching commitment.
- To consistently set and adhere to high standards of professional conduct and expertise and model appropriate practice.

The above list of duties is extensive but not exhaustive and may not identify each individual task which may reasonably be requested of the post holder. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

This job description is current at the time of post, but, in consultation with you, may be changed by the head of school to reflect or anticipate changes in the job commensurate with the grade and job title.

Person specification

| | Essential | Desirable |
|---------------------|--|---|
| Education/training | <ul style="list-style-type: none"> • QTS • Educated to degree level • Relevant experience, training or qualifications in leadership (middle or senior), leadership in teaching and learning • Knowledge of issues affecting student outcomes (behaviour, academic, social). | <ul style="list-style-type: none"> • Ability to teach Maths to all Key Stages. |
| Experience | <ul style="list-style-type: none"> • A consistently outstanding teacher who has achieved excellent outcomes by showing a sound understanding of how children learn best • Proven success in teaching and managing young people • A thorough working knowledge of the National Curriculum in your area of expertise; experience in managing subject development, planning, delivery and assessment. | <ul style="list-style-type: none"> • Up to date experience of Ofsted inspection criteria and processes |
| Aptitude and skills | <ul style="list-style-type: none"> • Able to develop, monitor and evaluate the curriculum. • Able to plan strategically. • Able to lead and motivate staff. • Able to engage and work with a range of partners, understanding their needs. • Ability to communicate effectively to a range of audiences (notably schools, and other professionals) • Ability to successfully train, lead and manage staff (both as individuals and as teams) • Clear knowledge of appropriate professional boundaries for school staff. | <ul style="list-style-type: none"> • Able to action plan for the medium and long term within agreed parameters • Ability to problem solve and think creatively. |
| Personal qualities | <ul style="list-style-type: none"> • Potential for further leadership development • Integrity and a willingness to keep learning • A good role model for staff and students. | |

References:

Any relevant issues arising from references will be taken up at interview.

DBS and pre-occupational health:

The North East Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any offer of employment will be subject to receipt of a satisfactory DBS Enhanced Disclosure.

An enhanced DBS check and pre-occupational health check are an essential part of the selection and recruitment process.

Equal opportunities:

We are an equal opportunity employer. We want to develop a more diverse workforce and we positively welcome applicants from all sections of the community.

Applications with disabilities will be granted an interview if the essential job criteria are met.