



Teesdale School & Sixth Form

Teesdale School and Sixth Form
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January 2020

Dear Applicant

Thank you for your interest in the position of:

**Exam Invigilator
Required from February 2020**

Teesdale School and Sixth Form recently became an outstanding school. We are part of the North East Learning Trust, and enjoy the benefits of a vibrant organisation committed to improving outcomes for young people.

Enclosed you will find a job description and person specification. Additional information about our school can be found on our website.

Please could you complete and return the Application Form to school by **9am on Friday 24th January 2020**. You should outline the reasons why you wish to work in Teesdale School and what you would bring to the role.

Interviews will be held during week commencing 27th January 2020.

Please note if you do not hear from us shortly after the closing date for applications, you should presume you have been unsuccessful on this occasion.

If you are shortlisted for interview, please bring evidence of your qualifications. Teesdale School is committed to safeguarding and promoting the welfare of children and young people and rigorous Child Protection Procedures are in place. Appointments will be subject to an enhanced DBS check and a pre-employment health declaration form.

Yours faithfully

**Mrs K Watson
Exams Manager**